



MERIDIAN PRIMARY SCHOOL

20 Pasir Ris Street 71

Singapore 518798

Tel: 6583 2125 Fax: 6583 4993

Email: meridian_ps@moe.edu.sg

Website: <http://www.meridianpri.moe.edu.sg/>

Our Ref: MPS/LM/2017/004

6 January 2017

Through the Principal *Wign*

P3 Welcome Letter to Parents

Dear Parents/Guardians,

Greetings! Welcome to the start of a new school year. The P3 teachers look forward to working closely with you this academic year. Please take note of the following:-

1. Welcome to the MPS Family!

We would like to warmly welcome our new Principal, Ms Liza Rahmat to the Meridian Family. Ms Liza previously served as the Vice-Principal of Tanjong Katong Primary School. We would also like to express our deepest appreciation to Mr Lim Meng Wei, who led the school for the past five years.

Other than our new Principal, we would also like to take this opportunity to welcome new key personnel and teachers to the school:

- Mdm Gan Ser Min, Vice-Principal
- Miss Charlotte Neo Jia Hwee, HOD English
- Mr Lee Huan Leng, HOD Information and Communications Technology (ICT)
- Mr Ho Kwok Wai Gerald, HOD Character and Citizenship Education (CCE)
- Ms Han Zi Rui, Assistant Year Head
- Mr Zahrul bin Zaiden, Teacher
- Ms Angel Huang Mei Yunn, Teacher

We would also like to thank the following key personnel and teachers for their contribution to the school and wish them all the best in their future endeavors:

- Mdm Lim Sheue Tyug, Vice-Principal
- Ms Chua Lee Hoon, Eleanor, Year Head
- Miss Karine Yeo Wei San, SH PE/CCA
- Ms Chen Szu Ju, Diane, Teacher
- Miss Jessica Khek Cuiyan, Teacher

2. Reporting Time

We strongly encourage students to reach school by 7.20a.m. so that they are more ready for the first lesson at 7.30a.m.

3. Health and Medical Issues

Maintaining good health is important but should your child/ward fall sick, please see the doctor and obtain a medical certificate if he/she needs to be absent from school. The medical certificate should be given to the Form/Co-Form teacher when your child/ward reports back to school. Please also indicate clearly if your child/ward needs to be excused from PE lessons due to any medical conditions or to allow him/her to recuperate from an illness.

Kindly take note that in the best interest of your child/ward, we do not administer any medication on behalf of any parent. If your child/ward has any special need/s, do discuss the matter with his/her teacher concerned.



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4. Homework Policy

Do help in supervising your child's work. Students will be given at most 1.5 hour of homework in total per day. Homework should be submitted on time. Your child is encouraged to write his/her homework in a notebook. Daily homework can also be found on the Homework Board at our school website: <http://meridianpri.moe.edu.sg/mps-homework-boards-for-all-classes/>

5. Spelling (English Language and Mother Tongue Language)

English Spelling will be conducted on every Tuesday and Mother Tongue Language Spelling on every Thursday. Should the Spelling day fall on a public holiday, your child will be informed of the change in Spelling date accordingly.

6. Reading

Reading is an important component of the child's cognitive development. As such we would like to encourage you to instill in your child a love for reading. The school has also purchased some library books for each class, and your child/ward will get the opportunity to read books of various genres in the classroom.

7. Parent-Teacher Communication

i) From time to time, teachers may need to contact you to discuss your child's/ ward's progress or when there is an emergency. As such, please inform your child's/ward's Form/ Co-Form Teacher immediately if there is a change in your contact numbers or personal particulars.

ii) Besides receiving e-circulars and sms from the school, parents can also refer to our school website at www.meridianpri.sg for more information and updates.

iii) If you wish to contact any teacher, you may call the general office at 65832125 to leave a message for the teacher. Please note that the teachers may not be able to call you back immediately as they may be teaching or attending meetings or workshops. Alternatively, you can reach your child/ward's Form/Co-form Teacher via the e-mail addresses indicated below.

Class	Form Teacher	Co-form Teacher
3 Passion	Mdm Masayu bte Mohamed masayu_mohamed@moe.edu.sg	Mdm Lee Barbara Ruth
3 Responsibility	Mdm Salina bte Mohd Hassan salina_a@moe.edu.sg	Mdm Duan Xiao Lu duan_xiao_lu@moe.edu.sg
3 Care	Mr Tham Jian Wen Clement tham_jian_wen_clement@moe.edu.sg	Mdm Tang Li Hwa tang_li_hwa@moe.edu.sg
3 Respect	Mr Aloysius Teo Mung Chaye teo_mung_chaye_aloysius@moe.edu.sg	Mdm Tee Ai Na tee_ai_na@moe.edu.sg
Year Head (P3 & P6)	Mrs Stefane Lee tan_hugue_hwan_stefane@moe.edu.sg	
Assistant Year Head (P3 & P6)	Ms Han Zi Rui han_zi_rui@moe.edu.sg	

8. Labelling of All Personal Belongings

Please write your child's/ward's name and class on ALL his/her belongings such as bags, water bottles, pencil cases, textbooks, etc. This will instill greater responsibility and facilitate the tracking of the item/s if they are misplaced.

9. Photographs of Students for Non-Commercial Use

Photographs that include your child's/ward's image may be used in displays, presentations, publications or other related materials, in any format (print, electronic, web or other media), for the purpose of documentation or non-commercial use. Please write to the school if you do not wish the photographs that include your child's/ward's image to be used.



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10. Upcoming Events

i) Breakfast with Parents (Friday, 13/1/2017 from 7.00a.m. to 8.00a.m.)

Parents are cordially invited to have breakfast with your children, their friends and other parents in school. You may pack your own breakfast if you wish to do so. Alternatively, the canteen stalls will be opened for you to purchase your breakfast. However, do take note that the choices of food are rather limited. Also, note that parking lots are limited in school, hence, please park at the nearby HDB carparks.

ii) Chinese New Year Celebration (Friday, 27/1/2017)

Students are encouraged to come in their traditional costumes. However, they are not required to buy new outfits just for this occasion. They can come in school uniform. School will function up till 10.00a.m. on that day. Please make the necessary dismissal arrangement for your child/ward. There will be no recess on that day, hence, ensure that your child/ward has a good breakfast. School will re-open on **Wednesday, 1 February 2017**.

iii) Curriculum Forum Day for Parents (Saturday morning, 18/2/2017)

The objective of the above is to give parents an overview of our school's holistic curriculum expectations. Take this opportunity to meet up with your child's Form and Co-Form Teachers as they will be presenting on Total Curriculum matters to you. More details will be provided nearer the date.

iv) P3 Science Learning Journey to Science Centre (Thursday, 23/2/2017)

HOD Science, Mr Clarence Loh, will provide more details of this learning journey nearer the date.

We would like to wish you and your family good health and we look forward to a fulfilling and engaging school year with you and your child.

Yours sincerely,

Mrs Stefane Lee
Year Head (P3 and P6)