



MERIDIAN PRIMARY SCHOOL

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15 May 2018

Dear Parents / Guardians,

Meet-The-Parent Session 2018 (Mid-year)

As we come to the end of the semester, we would like to have a face-to-face conversation with parents to get in touch with your child's progress and development.

We are pleased to inform that there will be a Meet-The-Parent Session (MTPS) on **Friday, 25 May 2018, from 7.30am-3.30pm. The meeting is by appointment only for parents of selected students.**

Please take note of the following:

1. Meeting format

In this MTPS, P1 to P6 parents will be **meeting the Form Teachers and Co-form Teachers (FT and Co-FTs) for a conversation with regards to the child's holistic development and progress across different subjects.** FTs and Co-FTs will also discuss school and home support for the child's development and answer queries that you may have on academic results, classroom engagement or general well-being of the child.

Parents who wish to meet a specific subject teacher can check with the FTs and Co-FTs on the subject teacher's availability on that day. We seek your understanding that should the subject teacher not be available to meet you on that day, the FTs and Co-FTs will take note of your questions and pass the message to the subject teacher. The subject teacher will follow up with a call within the same week.

2. Meeting with parents of selected students only

Parents of selected students will be notified via SMS to book their appointments with the class Form Teachers. **Each session is about 20 minutes.** Parents are not encouraged to have sessions longer than 20 minutes with the teachers to allow them to meet other parents on time. We also seek your understanding that if you have missed your assigned time slot, the teachers may only be able to meet you after they meet up with other parents who have turned up on time. We strongly encourage all parents of selected students to avail yourselves for the meeting.

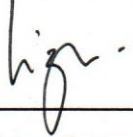
Parents whose child has not been selected and who still wish to meet their child's FTs and Co-FTs can always contact the teachers via email or telephone at your convenience on another day. Parents are not encouraged to turn up without any prior appointment confirmed by the teacher.

3. Arrangement for students

There will be **no school for all students on that day.** If you are bringing your child along for the session, do ensure that they wear their school uniform with proper school shoes.

You may contact your class Form and Co-Form teachers if you have any clarifications. We thank you for your continuous partnership and support. Let's work together to bring out the best in our children.

Yours sincerely,



Ms Liza Rahmat

Principal